

The Constitution of



**ASIAN LAW STUDENTS'
ASSOCIATION**

With Effect From The Conclusion of The General Assembly
held on 6th of August 2016 in Thailand

Authenticated by:
ALSA International Board 2015/2016

<i>Promulgated</i>	29 th of August 2004 & 28 th of August 2005	1st Asian Forum of ALSA in Tokyo, Japan & 2nd Asian Forum in Seoul, Korea
<i>1st Amendment</i>	13 th of August 2006	3rd Asian Forum in Jakarta, Indonesia
<i>2nd Amendment</i>	8 th of August 2007	4th Asian Forum in Seoul, Korea
<i>3rd Amendment</i>	6 th of August 2008	5th Asian Forum in Bangkok, Thailand
<i>4th Amendment</i>	8 th of August 2009	6th Asian Forum in Manila, Philippines
<i>5th Amendment</i>	5 th of August 2010	7th Asian Forum in Seoul, Korea
<i>6th Amendment</i>	9 th of January 2011	Special Assembly in Singapore, Singapore
<i>7th Amendment</i>	9 th of August 2011	8th Asian Forum in Chiba, Japan
<i>8th Amendment</i>	11 th of May 2012	Special Assembly
<i>9th Amendment</i>	15 th of August 2012	9th ALSA Forum in Bangkok, Thailand
<i>10th Amendment</i>	31 st of August 2013	10th ALSA Forum in Manila, Philippines
<i>11th Amendment</i>	5 th of January 2014	Special Assembly in Singapore, Singapore
<i>12th Amendment</i>	8 th of August 2014	11th ALSA Forum in Taipei, Taiwan
<i>13th Amendment</i>	27 th of January 2016	Special Assembly in Kuala Lumpur, Malaysia
<i>14th Amendment</i>	6 th of August 2016	General Assembly in Bangkok, Thailand



PREAMBLE	3
ARTICLE 1 INTERPRETATION	3
ARTICLE 2 GENERAL PROVISIONS	5
Section 1 Title	5
Section 2 Official Seat	5
Section 3 Declaratory Statement	5
Section 4 Vision	6
Section 5 Purpose/Objective	6
Section 6 Legal Instruments	6
Section 7 Means	7
Section 8 Official Language	7
Section 9 Liability	7
Section 10 Dissolution	7
ARTICLE 3 MEMBERSHIP	7
Section 1 Definition	7
Section 2 Privileges of Members	8
Section 3 Active and Frozen Member Countries	8
Section 4 Freezing and Termination of Membership	8
ARTICLE 4 GENERAL ASSEMBLY	10
Section 1 Authority	10
Section 2 Composition of the General Assembly	10
Section 3 Vote	10
Section 4 Method of Voting	10
Section 5 Notice	10



Section 6	Quorum	11
Section 7	Sessions of General Assembly	11
Section 8	Accountability Report	11
ARTICLE 5	GOVERNING COUNCIL	11
Section 1	Authority	11
Section 2	Functions	12
Section 3	Chair	12
Section 4	Composition	12
Section 5	Meeting	12
Section 6	Decision Making in the Governing Council	12
ARTICLE 6	BOOK OF GUIDELINES	13
Section 1	Definition and Scope	13
Section 2	Recommendation and Approval	14
Section 3	Amendment	14
ARTICLE 7	INTERNATIONAL BOARD	15
Section 1	Authority	15
Section 2	Functions	15
Section 3	Composition	16
Section 4	International Board President	16
Section 5	International Board Secretary-General	17
Section 6	International Board Treasurer	18
Section 7	International Board Vice President of Marketing & Public Relations	19
Section 8	International Board Vice President of Academic Activities	19
Section 9	International Board of Training, Exchange and Development	20



Section 10	Directors of ALSA International	21
Section 11	Terms of Office	22
Section 12	Official Meetings	22
Section 13	Acting International Board President	23
Section 14	Acting Officers of the International Board	23
Section 15	Resignation	23
Section 16	Impeachment	24
Section 17	Working Parties	25
ARTICLE 8	ELECTIONS	27
Section 1	Time	27
Section 2	Election Official	27
Section 3	Qualification for the International Board Officers	27
Section 4	Nominations	28
Section 5	Method of Voting	31
Section 6	Re-election	33
ARTICLE 9	CHAPTER & OBSERVER	33
Section 1	Local Chapter	33
Section 2	National Chapter	34
Section 3	Observers	35
Section 4	Establishment of a National Chapter	35
ARTICLE 10	SECRETARIAT	37
Section 1	Duty	37
Section 2	Election	37
ARTICLE 11	TREASURY DEPARTMENT	38



Section 1	Duty	38
Section 2	Election	38
ARTICLE 12	CONSTITUTION	39
Section 1	Nature of Constitution	40
Section 2	Amendment	40
Section 3	Interpretation	40
Section 4	Motion	40
Section 5	Date of Effect	40
ARTICLE 13	SAVING PROVISION	40
SIGNATORIES		41
APPENDIX		44

HISTORICAL INTRODUCTION

The ASEAN Law Students' Association was established at the First ASEAN Law Students' Conference in Jakarta, 18 May 1989.

By 2002, the five member countries; Indonesia, Malaysia, the Philippines, Singapore and Thailand, came to the idea of extending its scope of membership in order to enhance the achievement of its objectives.

The International Law Students' Association of Peking University (ILSA PKU), which represents ALSA China was established in March 2003.

The Law Association, Hong Kong University Student's Union (LA, HKUSU) was established in 1969. It has long been a local student body serving law students in the University of Hong Kong. According to its constitution, LA, HKUSU represents its members locally and internationally. After attending a few conferences held by ALSA, it decided to join the ALSA.

Enlightened by the vision and purpose of European Law Students' Association in 1996, the Japanese law students decided to set up an Asian Law Students' Association in East Asian countries. By the Seoul Declaration in 2001, the International Department of Legal Aid Association of Peking University, ALSA Japan, ALSA Korea and ALSA Taiwan officially decided to continue to discuss how to build a network between the countries. In 2002, after the Korean Conference and in the Asian Forum held in Japan, the merging with the ASEAN Law Student's Association was agreed. This was made upon the vision and purpose of the first ALSA members.

The basis for the national committee of the Asian Law Students' Association in Korea was first created by Seoul National University law school students in 1998 through



ALSA SNU, a full national committee by the name of the Asian Law Students' Association of Korea was formed in the summer of year 2000 consisting of two universities; Seoul National University and Ewha Woman's University.

The ASEAN Law Students' Association, which is composed of the member countries Indonesia, Malaysia, the Philippines, Singapore and Thailand represented by Mr. Niti Nernchamngong, representatives of the International Department of Legal Aid Association of Peking University, Law Association, Hong Kong University Student's Union of the University of Hong Kong (LA, HKUSU), Asian Law Students' Association Japan (ALSA Japan), Asian Law Students' Association Korea (ALSA Korea) and Asian Law Students' Association Taiwan (ALSA Taiwan) attended the Asian forum and signed the Tokyo Agreement on 7 September 2002 to agree to merge into a single association which took effect by a resolution passed unanimously by ASEAN Law Students' Association, the International Law Students' Association of Peking University formerly known as the International Department of Legal Aid Association of Peking University, LA, HKUSU, ALSA Japan, ALSA Korea and ALSA Taiwan on 23 October 2003 in Bangkok, Thailand.

PREAMBLE

We, the law students of the Asian member countries,

CONSIDERING the visions and objectives promulgated in the Tokyo Agreement 2002;

REALIZING the challenges that arise as a result of varied legal systems and educational approaches of each member countries

DESIRING to foster greater cooperation between member nations towards achieving greater understanding not only of fellow members, but also the economic, social, and cultural influences that have shaped their legal views, principles, and systems;

HAVE AGREED to the establishment of this association of general cooperation among the law students of its member countries based on the aforementioned provisions as follows.

ARTICLE 1 INTERPRETATION

The following words and phrases will take on the assigned meanings unless otherwise stated:

- a. "ALSA" means the Asian Law Students' Association;
- b. "Annual General Assembly" means the meeting of all representatives convened once every year;



- c. “Book of Guidelines” is the executive by-law of ALSA, which shall regulate and guide the conduct of activities in ALSA and shall be approved by the Governing Council;
- d. “Date of Service” means the date when this constitution shall take effect;
- e. “General Assembly” means the meeting of all delegates.
- f. “Governing Council” means the Governing Council of the Asian Law Students’ Association;
- g. “Local Chapter” means such entity that is an association of members of ALSA in one school;
- h. “Majority” means one-half plus one;
- i. “Member Countries” means the Member Countries or Regions of ALSA and includes Brunei Darussalam, China, Hong Kong, Indonesia, Japan, Korea, Laos, Malaysia, the Philippines, Singapore, Taiwan, Thailand, Vietnam, Sri Lanka and Macau;
- j. “National Chapter” means such entity that is an association of Local Chapter(s) and may be used interchangeably with Member Country;
- k. “Delegate(s)” means member(s) of ALSA who are authorized by a National Chapter in ALSA as representative(s) for certain international events of ALSA;
- l. “Resolutions” are decisions and policies approved by voting upon a motion in a Governing Council Meeting;
- m. “Secretariat” means the secretariat of ALSA;
- n. “Treasury Department” is the authorized financial controller body of ALSA;
- o. “Working party” means working party of the Governing Council, which discusses specific matters within the function of the Governing Council;

- p. "Observer(s)" means a country or region that is not a Member Country but is allowed by the Governing Council to take part in ALSA activities;
 - q. "External" means a person or an organization that participates in ALSA activities who is neither a Member Country nor an Observer;
 - r. "ALSA International" refers to the ALSA International Board and Directors working for ALSA at the international level;
 - s. "International Activity" refers to any ALSA event(s) that include the involvement of more than one (1) National Chapter;
- "ALSA Year" refers to the period from an Annual General Assembly to the consecutive Annual General Assembly.

ARTICLE 2 GENERAL PROVISIONS

Section 1. Title

The Title of the Association shall be the "Asian Law Students' Association".

Section 2. Official Seat

ALSA has its official seat in Zurich, Switzerland.

Section 3. Declaratory Statement

ALSA is a non-political and non-profit association and any acts done or representations made by any member, which suggest or impute that ALSA has political and a profitable agenda shall be invalid and shall not bind other members of ALSA.

Section 4. Vision

The ALSA has the following visions:

- a. To focus a global vision on the promising future of Asia;
- b. To promote an awareness of justice; and
- c. To facilitate the recognition of the social responsibilities on law students.

Section 5. Purpose/Objective

The ALSA has the following purposes/objectives:

- a. to understand and appreciate the diversity and share the ideals of law in society through exchange and communication among Asian law students;
- b. to motivate law students to develop a creative spirit through a network of joint activities among Asian law students; and
- c. to encourage the enhancement of the capabilities of Asian Law students so as to become internationally minded, socially responsible, academically committed and legally skilled.

Section 6. Legal Instruments

The ALSA shall be bound to comply with this Constitution, the Book of Guidelines and Resolutions.

Section 7. Means

To achieve the aforementioned purposes/objectives, member countries must contribute an annual membership fee of USD 40. Should the annual membership be raised above USD 40, unanimous approval will be required.

Section 8. Official Language

English shall be the official language of the Association.

Section 9. Liability

ALSA is liable for its obligations with its assets. Such liability is limited to the assets of ALSA unless otherwise agreed by the Governing Council.

Section 10. Dissolution

ALSA may be dissolved by unanimous decision of the General Assembly, where at least three-quarters of all Member Countries must be present. The General Assembly shall, upon a decision to dissolve ALSA, determine the distribution of the assets of ALSA, if any.

**ARTICLE 3
MEMBERSHIP**

Section 1. Definition

Section 1.1.

Students enrolled in a program of study leading to a professional degree in law in territories of a National Chapter may become a member of ALSA.

Section 1.2.

Any person who does not fall in the above category may still be admitted as a member at the discretion of the National Chapter.

Section 2. Privileges of Members

The members of ALSA shall have the privilege to participate in ALSA activities.

Section 3. Active and Frozen Member Countries

An active Member Country with the right to vote can be any natural or legal person who has an interest in the purposes/objectives of ALSA. A frozen Member Country without the right to vote can be any natural or legal person, where decision to freeze membership has been made by the Governing Council in accordance with a Special Action in the Book of Guidelines

Section 4. Freezing and Termination of Membership

Section 4.1.

Membership in ALSA may be terminated for natural persons through their voluntary withdrawal, termination, exclusion or death as provided for in this Constitution.

Section 4.2.

Membership in ALSA may be terminated for legal persons through their voluntary withdrawal, termination, exclusion or dissolution as provided for in this Constitution.

Section 4.3.

Withdrawal from ALSA membership is possible at any time. An application to voluntarily withdraw ALSA membership must be submitted to the International Board a minimum of four weeks before the actual withdrawal date.

Section 4.4

Membership in ALSA may be frozen in the event the member country fails to comply with any one of the following obligations:

- a. Participate in an ALSA Forum and ALSA Conference over one (1) ALSA Year;
- b. Pay the amount owed to the International Board over two (2) consecutive ALSA Years;
- c. Hold an ALSA International Activity over two (2) consecutive ALSA Years;
- d. Or in any event decided by the Governing Council.

Section 4.5

Membership in ALSA may be terminated in the event the member country fails to comply with any one of the following obligations:

- a. Participate in an ALSA Forum and ALSA Conference over two (2) ALSA Years;
- b. Pay the amount owed to the International Board over three (3) consecutive ALSA Years;
- c. Hold an ALSA International Activity over three (3) consecutive ALSA Years;
- d. Or in any event decided by the Governing Council.

Section 4.6

Member Countries may be excluded from ALSA. The Governing Council decides with a majority of three-quarters on such exclusions during the Governing Council Meeting at the ALSA Conference, ALSA Forum or a Special Assembly conducted for that purpose and shall notify the member in question in written form of its exclusion and its reason(s) at the last known address or point of communication. The Member Country may appeal through oral defense to the General Assembly on the decision.

Section 4.7 Any motion to terminate the membership of any member country requires a specific written notification to the member country in question at its last known point of contact one month before the exclusion is decided on by the Governing Council.

ARTICLE 4 GENERAL ASSEMBLY

Section 1. Authority

The decision of a General Assembly of the ALSA shall possess the highest authority in all matters affecting the ALSA as a whole.

Section 2. Composition of the General Assembly

The General Assembly shall be composed of the delegates of National Chapters present.

Section 3. Vote

Each National Chapter shall be entitled to one vote in the General Assembly.

Section 4. Method of voting

The vote of each National Chapter shall be composed of the majority of its delegates.

Section 5. Notice

A notice of the General Assembly and the agenda thereof shall be posted at least one (1) week beforehand.

Section 6. Quorum

At the General Assembly, the majority of the National Chapters present and voting shall form a quorum.

Section 7. Sessions of General Assembly

Section 7.1.

General Assembly shall include the Annual General Assembly and the Special Assembly.

Section 7.2.

The Annual General Assembly shall be held every in the ALSA Forum in July or August.

Section 7.3.

The Special Assembly may be held by the Governing Council either online or offline when extraordinary matters would arise.

Section 8. Accountability Report

The International Board shall prepare an Accountability Report to be reviewed in the Annual General Assembly.

ARTICLE 5 GOVERNING COUNCIL

Section 1. Authority

The Governing Council shall be the highest decision-making body of the ALSA after the General Assembly.

Section 2. Functions

The Governing Council shall have been the following functions:

- a. to formulate plans of action;
- b. to devise activities for the achievement of ALSA objectives;
- c. to promulgate rules of conduct of ALSA

- d. to call a Special Assembly when extraordinary matters would arise;

Section 3. Chair

The International Board President shall be the Governing Council Chair. However if the President cannot fulfill his duty as such, a member of the International Board shall act as Governing Council Chair.

Section 4. Composition

The Governing Council shall be composed of the duly authorized representatives of the National Chapters.

Section 5. Meeting

The Governing Council shall be convened at least once a month, including offline meetings in the ALSA Forum, and the ALSA Conference. It can be also be convened when one-fifth of the members so request and when circumstances would dictate.

Section 6. Decision Making in the Governing Council

Section 6.1.

Decisions of the Governing Council shall be made by the consensus of the delegates of National Chapters present.

Section 6.2.

In the event that a consensus as provided by Article 5 Section 6.1 fails to be reached, the majority vote in the Governing Council shall render a decision final.

Section 6.3.

In the event that there are an equal number of votes, a vote by the Governing Council Chair shall cast the deciding vote and thereby shall render a decision final.

Section 6.4.

Any decision made by the Governing Council may be affirmed or reversed by the General Assembly.

Section 6.5.

The majority of the National Chapters shall constitute a quorum.

Section 6.6.

Each National Chapters is entitled to one vote.

Section 6.7.

The decisions of the Governing Council shall be binding upon all National Chapters.

Section 6.8.

When a National Chapter raises a valid objection to a decision, the Governing Council shall re-examine the said decision.

ARTICLE 6 BOOK OF GUIDELINES

Section 1. Definition and Scope

Section 1.1.

Book of Guidelines is the executive by-law of ALSA, which shall regulate and guide the conduct of activities in ALSA.

Section 1.2.

Book of Guidelines shall cover four areas of activities:

- a. Administration
- b. Financial Management
- c. Academic Activities

d. International Relations

Section 1.3.

Book of Guidelines shall regulate in accordance with the provisions of the Constitution.

Section 2. Recommendation and Approval

A guideline shall be recommended and approved by the Governing Council in Governing Council Meetings in ALSA Conference or ALSA Forum, and entered into force thereafter. The draft and its explanatory statement shall be open for examination before voting of approval in the Governing Council Meeting. For a guideline to be approved, it requires at least two-thirds of the present Governing Council members' approval.

Section 3. Amendment

Amendment of a guideline can only be made by a Governing Council decision, which shall include replacement and revocation. An updated version of the Book of Guidelines shall be announced at the end of the conference, and be made available for the Association no later than thirty (30) days after the announcement.

ARTICLE 7
INTERNATIONAL BOARD

Section 1. Authority

The International Board shall have the authority for the following:

- a. to represent ALSA at the international level;
- b. to execute the decisions of ALSA;
- c. to work towards the continuous improvement and betterment of ALSA through the discussion of ALSA's concerns and implementing issues to address them.

Section 2. Functions

The International Board shall perform its task as the group of officials with the following functions.

Section 2.1. Decision Making Body

- a. The International Board, as the decision-making body of ALSA, shall be responsible for hearing, discussing, and solving the day-to-day affairs that concern ALSA at the international level.
- b. Every official of the International Board shall work as a group of partners, conducting various projects, and evaluating and sharing the progress of each other's work for the betterment of ALSA.

Section 2.2. Executive Body

- a. The International Board, as the executive body of ALSA, shall be responsible for the execution of decisions of the International Board Meeting, the Governing Council Meeting, and the General Assembly.
- b. Every official of the International Board shall carry out each task conferred upon him or her by the Constitution of ALSA.
- c. The International Board may bind ALSA International through the signatures of the International Board President and one other International Board member on any instruments.

Section 2.3. Representative Body

The International Board, as the representative body of ALSA, shall represent ALSA in international activities and affairs.

Section 3. Composition

The International Board shall be composed of the following elected members:

- a. President
- b. Secretary-General
- c. Treasurer
- d. Vice President of Marketing and Public Relations
- e. Vice President of Academic Activities
- f. Vice President of Training, Exchange and Development

Section 4. International Board President

Section 4.1.

The duties of the International Board President are to:

- a. Head of ALSA International
- b. Act as the default Chair of the Governing Council and General Assembly
- c. Oversee the Presidents of each National Chapter and Observer
- d. Express the final decision on international relations and contacts
- e. Represent the International Board in membership, expansion, and external relation matters
- f. Represent ALSA in communicating with external organizations
- g. Cultivate relationships and collaborations with other law student organizations

- h. Facilitate internal communication between National Chapters and Observers
- i. Act as point of contact except in areas expressly under the purview of other members of ALSA International.

Section 4.2.

The International Board shall consult the Governing Council regarding any matter that may contravene this Constitution.

Section 4.3.

The International Board President shall have the authority to nominate another Chair of the Governing Council and General Assembly.

Section 5. International Board Secretary-General

Section 5.1.

The duties of the International Board Secretary-General are to:

- a. Plan and execute a knowledge strategy pertaining to all ALSA information
- b. Acquire and store all information pertaining to ALSA International
- c. Facilitate flow of information between all ALSA bodies
- d. Compile the progress of tasks conducted by the International Board and ALSA projects.
- e. Record the minutes of ALSA meetings that the International Board Secretary-General attends, or arrange for substitute in his or her absence.

Section 5.2.

The International Board Secretary-General shall not disclose any internal matters to any party without prior approval from the International Board.

Section 6. International Board Treasurer

Section 6.1.

The duties of International Board Treasurer are to:

- a. Oversee all financial matters of ALSA International
- b. Draw up a budget for the term of each International Board, and observe ALSA's financial policies.
- c. Submit proposed budget expenditure to the Governing Council two (2) months before ALSA Conference and two (2) months before ALSA Forum.
- d. Collect annual National Chapter fees together with any special fees or other amounts due to ALSA from the National Chapters, Observers, or any third parties.
- e. Maintain the financial records of ALSA, including comparing actual revenues and expenses incurred against the budget.
- f. Prepare a financial report to the Governing Council every three (3) months, which shall be approved by the General Assembly once a year at the ALSA Forum.

Section 6.2.

All expenditure by the International Board shall only be approved pursuant to an International Board resolution.

Section 6.3.

The International Board Treasurer shall have the authority to manage the bank account of ALSA.

Section 7. International Board Vice President of Marketing and Public Relations

Section 7.1.

The duties of the International Board Vice President of Marketing and Public Relations are to:

- a. Plan and execute a marketing strategy for ALSA at the international level
- b. Develop a strategy to engage potential benefactors of ALSA
- c. Manage relations with current benefactors of ALSA
- d. Produce or publish promotional materials for ALSA
- e. Utilize the website and official social media channels to promote and publish ALSA materials and activities.

Section 7.2.

The International Board Vice President of Marketing and Public Relations shall not incur marketing expenses without prior approval pursuant to an International Board Resolution.

Section 7.3.

Sponsorship packages offered by ALSA International shall be approved by the International Board before the approaching of potential sponsors.

Section 8. International Board Vice President of Academic Activities

Section 8.1.

The duties of the International Board Vice President of Academic Activities are to:

- a. Oversee all matters pertaining tot the academic activities of ALSA
- b. Establish an academic theme for the term of the International Board that will bind ALSA International academic activities
- c. Plan and coordinate ALSA International academic activities
- d. Stimulate academic activities at the National and Local level through purposive coordination
- e. Receive and archive the updates of vital legal issues within ALSA's member countries and Observers

Section 8.2.

The academic theme determined by the International Board Vice President of Academic Activities for all ALSA International academic activities will not be binding on the academic activities organized by individual National Chapters.

*Section 10. International Board Vice President of Training, Exchange and
Development*

Section 10.1.

The duties of the International Board of Training, Exchange and Development are to:

- a. Oversee and coordinate the conduct of ALSA internship and exchange activities
- b. Promote and support the organization of ALSA internship and exchange activities
- c. Develop and maintain a framework through which ALSA member countries organize international internship and exchange activities

- d. Conceptualize and develop a training program that will develop practical and technical skills of ALSA members
- e. Support and enhance existing corollary activities being conducted by ALSA National Chapters

Section 10.2.

The goals of training and development activities are to:

- a. Expose ALSA members to various training opportunities at both in international and national level
- b. Help interested members in developing the ground skills to enhance the quality of participation
- c. Support and promote programs that prepares ALSA members for professional careers

Section 10.3.

The goals of international exchange activities are to:

- a. Provide ALSA members with opportunities to gather and communicate on legal and cultural matters through international events
- b. Cultivate an appreciation for diversity in, and better familiarity with foreign legal systems through first-hand experiences
- c. Support the development of strong relationships and the growth of ALSA as a whole

Section 11. Directors of ALSA International

To Support the duties of the International Board in realizing ALSA's visions purposes/objectives, the International Board may appoint any Director, subject to other provisions within this Constitution and the Book of Guidelines.

Section 11.1. Duties of Directors

Each Director shall have prescribed specific duties and responsibilities, or be appointed to carry out a specific task under the responsibility of the International Board.

Section 11.2. Creation of Director Positions

Director positions shall be proposed by the International Board to the Governing Council for approval. Proposal for each Director Position shall include details on the following:

- a. Visions, purposes/objectives of ALSA aligned with the Director position
- b. Motivation of the International Board for creating the Director position
- c. Specific duties and deliverables of the Director position

Section 11.3. Appointment of Directors

The International Board shall appoint one or more Director for each position after the approval of the creation of the position. The proposal for the creation of Director positions may indicate potential candidates for the relevant positions.

Section 11.4. Term of Office of Directors

Director appointments shall be terminated upon the occurrence of any of the following:

- a. Resignation of the Director tendered to the International Board in accordance with the mechanism in section 15.
- b. Discontinuation of the Director position or the removal of the appointed Director, through a collective International Board decision. The Governing Council shall determine if such a discontinuation or a removal is valid.
- c. Termination of the Director appointment by the Governing Council by two-thirds majority.
- d.

Section 12. Terms of Office

The member of the International Board shall serve for a period commencing from the date of the election and until such time that their successors have been duly elected in the next ALSA Forum.

Section 13. Official Meeting

The International Board shall hold regular meetings at least once every month. The International Board President may also convene an International Board meeting whenever necessary.

Section 14. Acting International Board President

In case the President is permanently unable to fulfill his/her duties, the Governing Council shall convene a Special Assembly to elect a permanent Acting International Board President to serve out the remainder of the term.

Section 15. Acting Officers of the International Board

Section 15.1.



Should any member of the International Board in their respective duties, the International Board President shall appoint a replacement who shall act in a temporary capacity after the Governing Council.

Section 15.2.

The Governing Council shall determine at the soonest possible opportunity whether to permanently replace the officer in.

Section 15.3.

A permanent replacement shall serve the remaining term of his/her predecessor.

Section 16. Resignation

Section 16.1.

Any written resignation tendered by an International Board Officer shall be tantamount to default of duty.

Section 16.2.

An International Board Officer must inform the Governing Council of his/her intent to resign at least one before the Governing Council Meeting that will review his/her resignation.

Section 16.3.

The resignation of a member of the International Board shall be granted by the Governing Council only if there is a justified basis for the said resignation.

Section 16.5.

If the resignation is accepted, the Governing Council shall elect a replacement of the vacant post within thirty (30) days or the next Governing Council Meeting.

Section 17. Impeachment

Section 17.1.

Any International Board member may be impeached on any of the following grounds:

- a. Gross neglect of duty;
- b. Grave misconduct;
- c. Willful violation of the ALSA Constitution;
- d. Whenever justified by good cause.

Section 17.2.

Impeachment proceedings may be initiated upon the filling of a petition by a National Chapter to the Governing Council based on the grounds in Section 16.1.

Section 17.3.

The International Board member whom is the subject of the impeachment shall be given a three (3)-week opportunity to reply the petition.

Section 17.4.

A majority vote of a General Assembly or Special Assembly shall be sufficient to impeach an International Board member.

Section 17.5.

The impeachment proceedings must be acted upon receipt of the petition, and the judgment must be rendered by the General Assembly or Special Assembly within one (1) week after the International Board member whom is the subject of the impeachment has replied to the petition.

Section 17.6.

After an International Board Officer has been impeached, said officer will be removed from office immediately and the Governing Council shall decide within thirty (30) days or in the next Governing Council Meeting to find a replacement Acting Officer subject to section 15.2. and 15.3. of this article.

Section 18. Working Parties

Section 18.1.

One of the International Board Officers shall chair each working party.

Section 18.2.

Academic Activities Meeting shall deal with academic activities and is chaired by the International Board Vice President of Academic Activities.

Section 18.3.



Public Relations Meeting shall deal with academic activities and is chaired by the International Board Vice President of Marketing and Public Relations.

Section 18.4.

Other working parties may be established by Governing Council decisions.

Section 18.5.

Composition and decision-making in working parties shall be conducted in accordance with those of the Governing Council stated in this Article.

Section 18.6.

The decisions of working parties shall be binding upon all National Chapters.

Section 18.7.

When a National Chapter raises a valid objection to a decision, the working group shall re-examine the said decision.

Section 18.8.

Chair of each working party shall report its decisions to the Governing Council. Any decision made by working parties may be affirmed or reversed by the Governing Council.

ARTICLE 8 ELECTIONS

Section 1. Time

The election of the International Board as defined in Article 7 Section 3 shall take place at the General Assembly at the ALSA Forum.

Section 2. Election Official

The outgoing International Board President shall preside over the election of the new International Board.

Section 3. Qualification for the International Board Officers

Section 3.1.

An International Board candidate must be an active member of an ALSA National or Local Chapter who has participated for at least one year.

Section 3.2.

No member shall be nominated when two (2) members of his/her National Chapter have already been nominated as International Board officers. An exception may be made for the situation when a candidate is the only candidate for the position he/she has been nominated for.

Section 3.3.

An officer of the International Board shall not concurrently hold office in the Governing Council as a representative.

Section 3.4.

An officer of the International Board shall not concurrently hold office in a National Board.

Section 4. Nominations

Section 4.1.

Nominations for the International Board must be made on the first day of the Governing Council Meeting during ALSA Forum where the International Board elections will be held, unless an extension is granted by the Governing Council.

Section 4.2.

A potential nominee for the International Board must be nominated by a National Chapter and seconded by another National Chapter. The nomination must specify who is nominated for which post, and contain the names and signatures of the nominee, nominator, and seconder.

Section 4.3.

The potential nominee shall make a five (5) minute presentation to the Governing Council. After the presentation, there shall be a question-and-answer session. The Governing Council will then decide by vote on whether the nominee can run as a candidate for the elections during the General Assembly.

Section 4.4

The persons nominated shall prepare a nominee profile for distribution to all National Chapters before the presentation to the Governing Council, unless agreed otherwise by the Governing Council. The profile must include a letter of motivation, *curriculum vitae*, and an action plan.

Section 4.5.

Each nominee shall deliver a five (5) minute presentation to the General Assembly. After each presentation, there shall be a question-and-answer session for the nominee. Any member at the annual General Assembly shall have the right to question the nominee.

Section 4.6.

Where no persons have been nominated for a certain position on the International Board until the day of election, the newly elected International Board President shall appoint an ALSA member to assume that position during the General Assembly or a Special Assembly.

Section 4.7.

Where no ALSA member has been appointed to assume a vacant position on the International Board until the day of election, the newly elected members of the International Board shall appoint a Director to assume that vacant position.

Section 5. Method of Voting

Section 5.1.

Each member country shall be entitled to one (1) vote, subject to any restrictions within this Constitution.

Section 5.2.

Voting shall be made by secret ballot.

Section 5.3.

The positions in the International Board shall be voted for in this order:

- a. President
- b. Secretary-General
- c. Treasurer
- d. Vice President of Marketing and Public Relations
- e. Vice President of Academic Activities
- f. Vice President Training, Exchange and Development

Section 5.4.

The candidate with the highest number of votes of each post shall be declared as the elected International Board officer to assume the contested position.

Section 5.5.

In case of a tie persist, the presiding Chair of the General Assembly shall cast the deciding vote.

Section 5.7.

A Special Assembly shall be convened for the purpose of holding a postponed election in the event that the International Board President is not elected.

Section 6. Re-election

Section 6.1.

No member who has served on the International Board shall stand for the re-election for any position of the International Board for more than once, subject to the exception in Section 6.2.

Section 6.2.

Any International Board member standing for a re-election for any position in the International Board must inform the Governing Council at least one (1) month ahead of the General Assembly.

ARTICLE 9
CHAPTER & OBSERVER

Section 1. Local Chapter

Section 1.1.

A Local Chapter shall be established in accordance with the Constitution and by-laws of the National Chapter.

Section 1.2.

A Local Chapter shall have their Local Board including President or the equivalent.

Section 1.3.

Such Local Chapter that is the only Local Chapter in their National Chapter may be deemed as a National Chapter.

Section 2. National Chapter

Section 2.1.

Each National Chapter shall have autonomy.

Section 2.2.

The Constitution of each National Chapter shall not contravene this Constitution, in case of a contravention this Constitution shall prevail.

Section 2.3.

The National Chapter shall represent their respective Local Chapter(s) in ALSA.

Section 2.4.

Constitutions of each National Chapter shall have provisions on conditions of membership.

Section 2.5.

Each National Chapter shall report their constitution when there is amendment on it.

Section 2.6.

The representative of each National Chapter or its proxy has the duty to maintain its frequent contact with the International Board, and deliver it to its National Chapter.

Section 2.7.

The representative of each National Chapter or its proxy has the duty to actively participate in both online and offline discussions of Governing Council, which concerns ALSA as a whole.

Section 2.8.

A National Chapter shall have its National Chapter including President, Treasurer, Secretary General, Vice President of Academic Activities, Internship and Exchange, and Finance and Marketing, or the equivalent.

Section 3. Observers

Section 3.1.

Externals interested in attending ALSA continuously may apply for Observer status for their country or region. The Governing Council shall examine the application and may grant the observer status.

Section 3.2.

The representative of each Observer or its proxy has the duty to maintain frequent contact with the International Board.

Section 3.3.

Observer may use the name of ALSA under permission and supervision of the International Board.

Section 4. Establishment of a National Chapter

Section 4.1.

An Observer may apply for establishment of a National Chapter in ALSA Forum after it participates in at least two ALSA Conferences and/or ALSA Forums within two years, including the ALSA Forum where it submits application.

Section 4.2.

The application shall be made by an application letter to the International Board President enclosed with the following:

- a. Constitution and by-laws;
- b. List of Officers;
- c. Report of recent activities.

Section 4.3.

The applying Observer shall have five participants or more to ALSA Forum, unless otherwise agreed by the Governing Council.

Section 4.4.

The Governing Council shall examine the application, including the said Observer's activeness, stability and consistency with the visions and objectives of ALSA. If the Governing Council approves, the application shall be passed to the General Assembly.

Section 4.5.

The General Assembly may approve the establishment of the new National Chapter by voting.

ARTICLE 10 SECRETARIAT

Section 1. Duty

The responsibilities are as follows:

- a. Shall serve as the official mailing address for ALSA International
- b. Shall be responsible for forwarding all correspondences to the President or the concerned International Board officer, within 7 days upon received of said correspondence.
- c. Shall provide storage and preserve all physical documents, and properties of ALSA International.
- d. Shall inventories the materials that are being stored and report it to the International Board Secretary-General.

Section 2. Election

Section 2.1.

The Secretariat shall have tenure and shall be subject to review every 5 years.

Section 2.2

In the event of any extraordinary matters, Governing Council shall decide whether to replace the Secretariat.

Section 2.2.1.

Whether a matter is considered extraordinary shall be decided upon by the Governing Council.

Section 2.2.2.

The candidate National Chapter of the Secretariat shall be nominated during the Governing Council Meeting.

Section 2.2.3.

The Secretariat shall be elected by majority vote of the General Assembly.

Section 2.2.4.

The Secretariat shall serve for a period commencing from the date of the election and until time their successors have been duly elected.

ARTICLE 11
TREASURY DEPARTMENT

Section 1. Duty

The responsibilities are as follows:

- a. Shall serve as the sole authorized financial controller for ALSA International.
- b. Shall be responsible for executing and overseeing money transactions to and from the respective National Chapters.
- c. Shall assist in the collection of annual National Chapter fees and any special fees and/or amount due to ALSA International.
- d. Shall maintain accurate financial record, which shall be examined and approved by the Governing Council biannually.

Section 2. Election



Section 2.1.

The Treasury Department shall have tenure and shall be subject to review every 5 years.

Section 2.2

In the event of any extraordinary matters, Governing Council shall decide whether to replace the Secretariat.

Section 2.2.1.

Whether a matter is considered extraordinary shall be decided upon by the Governing Council.

Section 2.2.2.

The candidate National Chapter of the Treasury Department shall be nominated during the Governing Council Meeting.

Section 2.2.3.

The Treasury Department shall be elected by majority vote of the General Assembly.

Section 2.2.4.

The Treasury Department shall serve for a period commencing from the date of the election and until time their successors have been duly elected.

ARTICLE 12
CONSTITUTION

Section 1. Nature of Constitution

This Constitution acts as the Statutes of ALSA in the meaning of Articles 60 to 79 of the Swiss Civil Code 210.

Section 2. Amendment

This Constitution shall not be amended except by a motion carried at a General Assembly.

Section 3. Interpretation

The interpretation of this Constitution shall first rest with the explanatory notes and then the Governing Council.

Section 4. Motion

A motion to alter or amend any part of this Constitution shall be carried only when so agreed to by not less than two-thirds of all National Chapters present and voting at that General Assembly. Not with standing this section, any amendments to Article 2 Sections 4 and 5 require unanimous consent from all ALSA National Chapters.

Section 5. Date of Effect

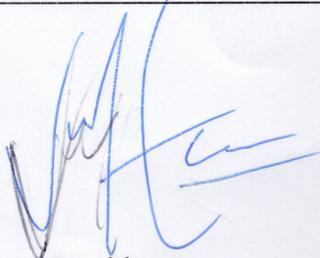
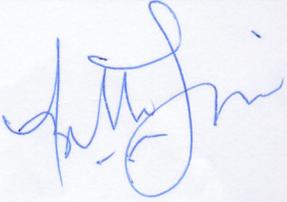
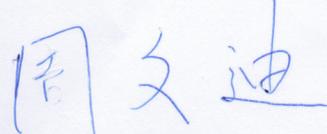
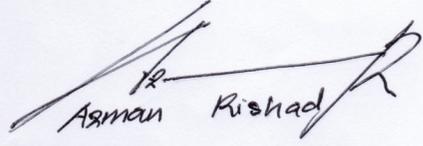
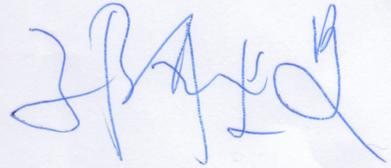
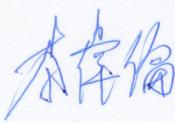
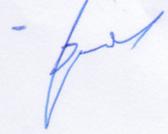
The Constitution and the Founding of ALSA with its seat in Zurich, Switzerland have been formally accepted on the 15th of August 2012 and will take effect from this date henceforth.

ARTICLE 13
SAVING PROVISION



All other matters not governed by the foregoing shall be decided upon by the Governing Council with consideration to justice, fairness and the ideals of ALSA.



 President	 Syabara Aulia N. Secretary-General
 ALSA National Chapter Brunei Darussalam	 ALSA National Chapter China
 ALSA National Chapter Hong Kong	 Asman Rishad ALSA National Chapter Indonesia
 ALSA National Chapter Japan	 ALSA National Chapter Korea
 ALSA National Chapter Macau	 ALSA National Chapter Malaysia
 ALSA National Chapter Philippines	 ALSA National Chapter Singapore



<p><i>Eric</i></p> <p>ALSA National Chapter Taiwan</p>	<p><i>Orath F.</i></p> <p>ALSA National Chapter Thailand</p>
<p><i>Ng</i></p> <p>ALSA National Chapter Vietnam</p>	

APPENDIX

Policy Directive on Registration Fee Cap (PD 2009-1)
Passed through the General Assembly on the 8th of August, 2009

Article 1. Purpose

This policy directive aims to fix the level of registration fee for the ALSA Forum and the ALSA Conference to facilitate participation of the ALSA members.

Article 2. Definition

Registration fee means the registration fee for the ALSA Forum or the ALSA Conference.

Article 3. Basic Cap

Basically the registration fee should be US\$ 500 or less.

Article 4. Setting the Fee Higher than the Cap

The organizing committee of an ALSA Forum or an ALSA Conference can set the registration fee higher than the cap as mentioned in the preceding article when it gets approval from the Governing Council.

Policy Directive on Reports to the Public (PD 2009-2)
Passed through the General Assembly on the 8th of August, 2009

In order to advertise ALSA in the public and share our achievement with the society, each National Board should send a table discussion report to government officials, media or both after the ALSA Forum and the ALSA Conference.

Policy Directive on the International Event Fee (PD 2009-3)
Passed through the General Assembly on the 8th of August, 2009

In order to give the International Board a solid financial ground, every participant of each ALSA Forum and ALSA Conference, who get profit from the ALSA activities



the most, shall contribute US\$ 5 to the International Board as the International Event Fee.

Policy Directive on the Secretariat (PD 2014-4)
Passed through a Special Assembly on the 5th of January, 2014

ALSA Indonesia shall be the Secretariat for five years from now on (up to 2019), which is renewable upon the approval of the Governing Council.